Minutes

Meeting of the Westside Fire District Board of Commissioners

Wednesday, August 9, 2023, 9:00 a.m. at Dover Fire Station

825 Railroad Ave., Sandpoint, Idaho · 208/263-3502 · www.selkirkfire.com

1. Call to Order and Roll Call

The meeting of the Westside Fire District Board was called to order at 9:07 a.m. by Commissioner Deck.

Present: Commissioner Ken Deck, Commissioner Guy Lothian

Absent: Chairman Gadsby

2. Pledge of Allegiance

Commissioner Deck led all present in the Pledge of Allegiance.

3. Public Comment

Mr. Merlin Glass stated that the Dover City Council added a line item to the city budget for emergency services. Mr. Glass encouraged the Westside Fire Board to present DURA with a request for a project that could be funded through an interagency agreement. He requested Westside Fire Board representatives at future Dover City Council meetings.

4. Public Hearing for 2023-2024 Budget

Commissioner Deck opened the hearing at 9:21 am. No public in attendance. The hearing was closed at 9:22am.

5. Board Announcements / Introductions to Jacob Styer, CPA

No Board Announcements. The Board members met Jacob and Amie and asked questions about some details on the financial reports.

6. Chief's General Report

- Deputy Chief Jeff Armstrong begins his tour on Monday, July 17, 2023
- As of last night, we are in Stage 2 fire restrictions until further notice
- Anniversaries
  - Engineer Colby 13 yrs
  - Engineer Calhoun 11 yrs
  - Captain Wolf 11 yrs
- New hire is in process of background check
- Purchasing freeze for all non- mission critical purchases.
- Wildland firefighters out on assignment Ridge Creek
  - 1 apparatus
- Incident Review

Sagle	99
Sandpoint	91
Westside	13
Total	203

- Training
  - Recruit academy partnership with NIC Begins Aug 10 - Dec 7
- Maintenance
  - Several units with items scheduled. No major concerns at this time
- Projects
  - Company level inspections
  - Final budget milestones to be completed into next month
- Community Engagement
  - Festival is complete
    - Fireworks Permit for all agencies

- POAC is this weekend

(Information only, no action taken)

7. Consent Agenda *(Action Item)*

7A. Approval of Meeting Minutes from July 2023

7B. Approval of Bills for Payment for August 2023

7C. Monthly Financial Report for August 2023

Motion to approve the Consent Agenda packet

Result:	Passed
Moved by:	Lothian
Seconded by:	Deck
Voted Yes:	Lothian, Deck
Voted No:	
Abstained:	
Absent:	Gadsby

8. New Business

8A. Adopt FY 2024 Budget *(Action Item)*

Motion to adopt the FY2024 Budget.

Result:	Passed
Moved by:	Lothian
Seconded by:	Deck
Voted Yes:	Lothian, Deck
Voted No:	
Abstained:	
Absent:	Gadsby

8. Adjournment

The meeting adjourned at 9:41 a.m.

I presided over this meeting and can confirm that these minutes, prepared by the Clerk of the Board, were approved by the Westside Fire Board on 9-13-2023.

Wm Gadsby
Commissioner

Attest:
Tammy Miller, Clerk of the Board

Westside Fire District Notice of Public Hearing and Proposed Budget for Fiscal Year 2023-2024

NOTICE IS HEREBY GIVEN that a Public Hearing of the 2023-2024 budget for the Westside Fire District, Bonner County, Idaho will be held at the Dover Fire Station, 825 Railroad Ave, Dover, Idaho on Wednesday August 9, 2023, at 9:00 a.m. Any interested person may appear and show cause, if any, as why such proposed budget should or should not be adopted. The proposed budget is available for review at Selkirk Fire, Rescue & EMS at 1123 Lake St., Sandpoint, Idaho 83864 during normal business hours Monday through Friday, 8:00 a.m. to 5:00 p.m.

EXPENDITURES	
Joint Powers Agreement (JPA) Shared Costs	$79,976.00
Wages and Benefits	$329.884.00
Technical and Professional Fees	$11,050.00
Total Property Services	$31,327.00
Total Other Services	$12,587.00
Total Supplies	$38,260.00
Total Property	$54,060.00
Total Capital Reserve	$10,896.00
TOTAL PROPOSED EXPENDITURES	$568,040.00
REVENUE	
Property Tax Revenue	$531,280.00
Other Revenue	$1,000.00
Bond	$35,760.00
TOTAL PROPOSED REVENUE	$568,040.00

Dated this 3rd day of August, 2023

Chairman Will Gadsby, Commissioner Guy Lothian, Commissioner Ken Deck